

Special minutes follow:
RILEY COMMUNITY CONSOLIDATED SCHOOL
District 18
9406 Riley Road
Marengo, IL 60152

Wednesday, October 19, 2011
7:00 PM

MINUTES OF THE REGULAR SCHOOL BOARD MEETING

School Board Members Peters, Haeflinger, Northcutt, Behnke, Mitchell, Aubry, and Schnable answered roll call at 7:00 PM. Members of the public in attendance were. Mr. Reed, Mrs. Peters, Mrs. Paprocki, Mrs. Anbar, Layla and Zaynah Anbar, Mr. Mazur, Bryan Mazur and Mrs. Proberts. Also in attendance were Mrs. Conkling, Mrs. Schnable, Mrs. Rooney, and Mr. Trickett.

There were no Freedom of Information requests. Member Mitchell had three questions on the September 2011 Financial Report and they were satisfactorily answered by Mrs. Schnable. There were no questions on the Treasurer's Report: Bills Payable October 2011. Member Peters' name needs to be removed from the Special Meeting Minutes of September 20, 2011, as he was not in attendance.

Member Schnable made a motion to accept the consent agenda items as amended. Member Aubry seconded the motion which carried unanimously.

RECOGNITION AND INTRODUCTION OF VISITORS

The Viking Award winners for the month of September were 8th graders Zaynah Anbar and Bryan Mazur. Congratulations to you both.

PUBLIC INPUT

Mr. Reed, Mrs. Peters and Mrs. Paprocki, parents of volleyball players, had concerns on how the 2011 Girls' Volleyball season was handled. They did not like the way a division was created between players on the 8th grade team and felt the 8th grade girls' volleyball coach and the athletic director need to be held accountable for their actions. Mr. Trickett commented that he felt the issue at hand dealt with a misunderstanding regarding the establishment of two separate teams referred to as an "A" team and "B" team that caused a division in team play and among the girls participating. After speaking with the 8th grade volleyball coach and the Athletic Director, Mr. Trickett sent out a letter to all parents involved and Board Members, explaining the results of his investigation. The parents expressed a concern that not all the issues within their letter were addressed by Mr. Trickett. He explained that from his perception of the letter the major issue pertaining to the division was addressed; and that the Board will discuss the issue regarding personnel in Executive Session this evening. Mrs. Proberts would like to thank the Board of Education for hiring such a good 8th grade girls' volleyball coach. She believes from her observations that the coach is very knowledgeable about the game and has provided the girls with many skills through various drills. President Behnke does not want the Board

of Education to micro-manage the athletic program. That is why we hire an athletic director and coaches for each sport our students participate in.

COMMUNICATIONS

Hinshaw & Culbertson, LLP sent out their Newsletter which covered the various changes in the education reform package proposed in Senate Bill 7. The Illinois Department of Public Health sent confirmation of receipt for the "School Information Form" for the AHERA three year re-inspection for Riley School. The Alliance Legislative Report (97-28) touches on the Regional Office of Education salaries and consolidation commission update. SEDOM provided us with their Board Briefs touching on enrollment trends. A spread sheet was provided showing the 2011/12 enrollment for all area schools. Member Mitchell asked if Zion's special education population was counted in District 165's counts. Superintendent Trickett explained that Zion does not have a special education program and their enrollment count would be shown as regular education enrollment. Any services for a student with an Individualized Education Plan attending Zion would be served under the public school district where the private school exists. IASB enclosed information on the Mandatory Board Member Training and a Division Map & Field Services Directors sheet including customized in-district Board workshops. Mr. Trickett reminded all Board Members of this mandatory training. Enclosed is a memo from Joshua Blakemore, Marengo Assistant City Administrator, in reference to the Concept Plan Presentation for Park Meadow Subdivision. There is also a memo to the City of Marengo from Superintendents Trickett and Bertrand (District 154) also in reference to the Park Meadows Concept Plan regarding impact fees and proposed land donation. Superintendent Trickett, as a good neighbor policy, informed the land owners, Mr. and Mrs. Edward Olsen, to the north of Riley School of the proposed lean-to bus shed construction. Mr. Olsen expressed his concern on the water run-off from that specific area. Mr. Olsen has no problem with the construction and Mr. Trickett assured him that Riley would correct any problems that may arise from the construction. McHenry County Zoning Board of Appeals sent a legal notice informing us of a Conditional Use Permit application hearing from Meyer Material Company, LLC on November 9, 2011, at 1:30PM.

PRESIDENT'S REPORT

None.

PRINCIPAL'S REPORT

Principal Conkling reported that the first quarter ended October 14, 2011. Elementary teachers met and scheduled conference times. Junior High students and parents will continue to meet their teachers in the gym for conferences. Conferences are scheduled for October 26th and 27th. Friday, October 28, 2011, will be an in-service day for teachers. Half the teachers will be meeting at Marengo Community High School for common core math training and the other half will meet at District 165 for common core training in language arts. Hall of Harvest and the Halloween Party will be Friday, October 21, 2011, from 6:30-8:00PM. All playground equipment has been installed and the students are enjoying them. We also purchased two garbage cans and two benches which will be installed next week for the junior high to gather during the seasons they are unable

to play on the grounds. Principal Conkling has provided each Board Member with charts outlining last year's ISAT scores. As indicated, we are well above state standards in math and science. Some of our students still struggle with reading and writing and she feels confident that our new reading series and the "Being a Writer" program will boost these scores. Riley School met Annual Yearly Progress (AYP) which means 85% of our students tested met or exceeded standards on the Illinois Standards of Achievement Tests (ISATS). Next year the percentage will be raised to 92.5%. Mrs. Conkling will be very surprised if Riley will meet AYP next year. Riley was one of very few schools in the State that met AYP last year. Member Mitchell asked why these percentages will be raised and what will happen if we do not meet AYP. "No Child Left Behind" wants 100% at all grade levels to meet or exceed State standards. If we do not meet AYP the first year nothing will happen, the second year the State will ask for a school improvement plan, after that the State sends in a Management Team. The staff has noticed a trend in 3rd grade having the most students involved in RtI. Because of this, we will be looking into the 1st and 2nd grade curriculum to see why. Again we are confident that the new reading series will enhance the 3rd grade testing scores as well as reduce the number of students who qualify for RtI. Member Peters asked why we have a number of 8th grade student in the RtI program. Mrs. Conkling feels that most of these students are just not performing up to their ability. The State will be changing their testing periods and will be testing throughout the year, as many as three times a year, instead of annually. Most of this testing will eventually be on computers. Member Peters asked how the rain gardens are doing. Mrs. Conkling has seen the second grade classrooms out there doing projects. They have been weeded by Mr. Warren over the summer months and he will try to weed again before the snow flies.

SUPERINTENDENT'S REPORT

The Response to Intervention (RtI) program will need to add 10 more licenses for math. The number of licenses purchased was not enough for all students to participate at one time; and the purchase of more licenses would be under the Rural Education Grant. Superintendent Trickett reported no leaks in the roof to date and we are still waiting for the new skylights to be installed. There is one downspout leaking in the front of the building that Mr. Trickett would like Christensen Roofing to check. President Behnke asked if the new drainage pipes through room 106 are a noise issue. Mr. Trickett commented that it is very quiet and has not disturbed the class. The boiler was inspected and minor repairs are warranted. This will be repaired by Carr's Maintenance. If it is a job Carr's is unable to complete, we will call Althoff Industries to do the repairs. On November 3, 2011, the Lake County Regional Superintendent will be conducting our Health/Life Safety Inspection. These inspections are usually conducted by the McHenry County Regional Superintendent, however, we no longer have a Regional Superintendent and Lake County will be doing the inspection. Mr. Girgens, Mrs. Conkling and Mr. Trickett did a walk-through of the building last week to prepare for this inspection. Mr. Dean Steffen will be coming out October 27 & 28, 2011, to replace the south wall and windows of the south mobile. The replacement is needed due to the deterioration of the siding and windows over the past 15 years. Steffen construction will complete a majority of the material preparation at their shop in order to expedite the repairs in two days when students are absent during parent-teacher conferences. The repairs should be completed by Monday, October 31.

DISCUSSION ITEMS

None

OLD BUSINESS

None

NEW BUSINESS

Member Mitchell made a motion to approve passing Resolutions for Imprest Fund and Petty Cash Fund. Member Aubry seconded the motion which carried unanimously.

The boys' 6th and 7th grade teams have been practicing together because of a small amount of participants on the 7th grade team. Member Northcutt, Member Peters, and Member Haeflinger expressed their concerns and asked if there were any other coaching applicants for the girls' 6th grade basketball team. Principal Conkling informed the Board that changes in coaching under last year's contract only occurs following a resignation by a coach in that position. Mr. Trickett informed the Board that due to a change in contract language under the new Professional Agreement between Riley Teacher Association and Board of Education for years 2012-2014 the coach may not be retained if given proper notice according to the Professional Agreement. However, the new contract was not applicable for any reassignments this year. It has also been decided that our Athletic Director will observe and mentor coaches as warranted to gain a better perspective of the coach's qualifications.

Member Schnable made a motion to approve hiring boys'/girls' basketball coaches for 2011/12 as listed: Brian Warren (boys' 8th grade), Brian Johnson (boys' 7th grade), Joe Stimes (boys' 6th grade), Leah Campanelli (girls' 8th grade), and Michelle Hazek (girls' 6th grade). Member Aubry seconded the motion which carried with one NAY by Member Haeflinger.

Member Mitchell made a motion to authorize Superintendent Trickett to prepare the 2011 Tax Levy for final approval on December 21, 2011. Member Peters seconded the motion which carried unanimously.

Superintendent Trickett directed the Boards' attention to the student-to-staff ratios and percentages. We are very competitive with our teacher salary. In the Expenditure by Function percentages we are over the State average in General Administration. This percentage has to do more with our size, small enrollment, in relationship to cost for administration. The Report Card is not for public knowledge until after the State releases this information to the public at the end of October by statute; and then it will be posted on our web-site.

Member Schnable made a motion to approve Riley CCSD 18 2011 Illinois District Report Card. Member Aubry seconded the motion which carried unanimously.

Superintendent would like to thank Mrs. Conkling, Mrs. Schnable and Mrs. Rooney for all their work on minimizing the deficiencies on our annual audit. In 2008 we were cited on seven material deficiencies as a weakness. We have worked hard to eliminate those material deficiencies and this audit shows the District to have two items considered as material weaknesses. One is the preparation of the financial statement asking the District for a second audit and the second citation was the Bond needed to be increased from \$1,250,000 to \$2,000,000 to comply with the 25% bonding of the Treasurer. The District received this citation due to the early taxes for fiscal year 2012 received in 2011 fiscal year.

Member Aubry made a motion to accept the Fiscal year 2011 Audit Report from Eder, Casella, and Co. Member Peters seconded the motion which carried unanimously.

Superintendent Trickett and Mrs. Schnable explained the discrepancies over the property lines between Riley School and Riley Township. All the District previous and current surveys show the property line being in the same location. The discrepancy lies in the legal description which dates back to 1975. Mr. Mike Fischer, who conducted the survey, researched this property back to the late 1800's which shows that 1/2 acre was donated to the Township. The northwest boundary line shows the distance from the front of the property to the survey stakes to be 139.9 feet which is consistent with the property lines surveyed and not the clouded legal description. Superintendent Trickett is recommending that the Board continue with the construction of the bus lean-to and leave the burden of proof with the Township. Superintendent Trickett would like to start excavation by Kunde Excavation as soon as possible but recommends the original area, estimated as 40' x 90', now needs to be increased to a 50' x 96' area for an extra \$832.00. Petro-Alliance will also move the gas tank for a \$75 charge.

Member Aubry made a motion to approve the Building Committee's recommendation to accept the proposal from Cleary Building Corporation of \$23,800 to build a lean-to free standing bus storage shed. Member Haeflinger seconded the motion which carried on a roll call vote as follows:

Member Haeflinger – AYE
Member Behnke – AYE
Member Aubry – AYE
Member Peters – AYE

Member Northcutt – AYE
Member Mitchell – AYE
Member Schnable – AYE

Member Aubry made a motion to approve the Building Committee's recommendation to accept the proposal from Kunde Excavation for bus storage site improvements of electrical, excavation, and fuel tank relocation for \$20,249. Motion carried on a roll call vote as follows:

Member Northcutt – AYE
Member Mitchell – AYE
Member Schnable – AYE
Member Haeflinger – AYE

Member Behnke – AYE
Member Aubry – AYE
Member Peters – AYE

Superintendent Trickett will authorize a check to be mailed to Cleary Building, October 20, 2011. He would like for Cleary, next week, to provide the architect/engineered approved drawings. The drawing will then be submitted to Lake County Regional Superintendent to issue a building permit. In regards to the property line discrepancy, Mr. Ted Oberg, Riley Township Trustee, was asked to represent Riley Township in place of Township Supervisor Mrs. Karen Schnable due to a conflict of interest. Mrs. Schnable is also an employee of Riley CCSD 18.

Member Mitchell made a motion to enter Closed Session for personnel at 8:42PM. Member Aubry seconded the motion which carried unanimously.

Regular session resumed at 9:32PM.

Member Haeflinger mentioned that he had received complaints of hair found in the hot lunches served to students. He asked if the staff was required to wear hair nets. Mrs. Conkling mentioned she would investigate the situation with the cafeteria staff to come to some resolution and meet requirements for food service. Member Haeflinger is also concerned that bus 3, during the turn-around at the end of Raven Hills Drive, is breaking the pavement. Mrs. Rooney will discuss this with the driver. Member Haeflinger would also like the Board to create a new list of Goals. Member Haeflinger feels the Board needs to come together again and discuss the future of Riley School. Member Haeflinger discussed with Mr. Trickett the wording in the August 2011 Minutes. There was a misinterpretation in the meaning of some of the text. Board members Mitchell, Peters, and Schnable felt the wording was written as stated by Mr. Trickett.

Our next Board of Education meeting will be Wednesday, November 16, 2011, at 7:00 PM.

Member Schnable made a motion to adjourn at 9:44 PM. Member Aubry seconded the motion which carried unanimously.

Respectfully submitted,

Mr. Jay Behnke – President

Mrs. Anita Mitchell – Secretary

**RILEY COMMUNITY CONSOLIDATED SCHOOL
District 18
9406 Riley Road
Marengo, IL 60152**

**Monday, October 3, 2011
6:00 PM**

MINUTES OF THE SPECIAL SCHOOL BOARD MEETING OF THE BUILDING COMMITTEE

School Board President Behnke, Member Schnable, and Superintendent Trickett answered roll call at 6:00 PM.

Superintendent Trickett informed the committee of the water damage to the south mobile unit due to excessive rain. He will inquire about insurance coverage via CLIC to see if any of the damage is covered. The cost for repairs is \$6,050.00 which includes labor and materials

Member Schnable made a motion to have Steffen & Strahm, LLC complete the repair work on the south mobile unit for \$6,050.00. President Behnke seconded the motion which carried unanimously.

Superintendent Trickett reviewed the permit building application for the bus storage. He informed the committee that all permits and applications will be addressed through the Regional Office of Education of Lake County. The cost for site preparation is \$19,417 (excavation, electric, boring, and fuel tank relocation). Building construction cost is \$23,800. Estimated cost to date for the project is \$43,217.00. Payment will be from the Operation & Maintenance Fund with most of the project being depreciated through the Transportation claim at a rate of 2% per year.

Member Schnable made a motion to accept the proposals for site preparation work from William Miller Electric Company, Kunde Excavation inc., and Intren for \$19,417.00. President Behnke seconded the motion which carried unanimously.

President Behnke made a motion to accept the proposal from Cleary Building Corporation to construct a 12' x 96' lean-to-bus storage shed for a cost of \$23,800. Member Schnable seconded the motion which carried unanimously.

Member Schnable made a motion to adjourn the meeting at 6:34 PM. President Behnke seconded the motion which carried unanimously.

Respectfully submitted,

Mr. Jay Behnke – President

Mrs. Anita Mitchell - Secretary