

RILEY COMMUNITY CONSOLIDATED SCHOOL  
District 18  
9406 Riley Road  
Marengo, IL 60152

Wednesday, June 15, 2011  
7:00 PM

### **MINUTES OF THE REGULAR SCHOOL BOARD MEETING**

School Board Members Peters, Haeflinger, Northcutt, Behnke, Mitchell, Aubry, and Schnable answered roll call at 7:00 PM. Members of the public in attendance were Mrs. Wojcik. Also in attendance were Mrs. Schnable, Mrs. Rooney, and Mr. Trickett.

There were no Freedom of Information requests. No questions on Financial Report May 2011 or Treasurer's Report: Bills Payable June, 2011. No changes to the minutes for Special School Board Meeting for Negotiations of May 3, 2011, or Regular School Board Meeting of May 18, 2011. No changes to Executive Session Minutes of the Special School Board Meeting for Negotiations of May 3, 2011, or Regular School Board Meeting of May 18, 2011. Board President Behnke thanked the 2010-11 eighth grade class for their generous donation to Riley School. The funds will be used by Principal Conkling to purchase some of the following items: Playground Fund, Rtl computers and a printer, playground stencil and/or mural. It is required for the Board of Education to sign the School Treasurer and Activity Treasurer Bonds for Riley School. Approval is required for inspection for the Use of Temporary (mobile) Facility and Temporary Facility Evacuation Assurance for 2011-12 school year. The inspections and certification will be conducted by Bradley and Bradley and Associates. The District's former architect, Terry Ernest, has retired as of January 2011. Superintendent Trickett would like the Board to authorize him to have the boiler preventive maintenance work and bleacher inspection completed for fiscal year 2012.

Member Aubry made a motion to accept the consent agenda items as presented. Member Schnable seconded the motion which carried unanimously.

### **PUBLIC INPUT**

None.

### **COMMUNICATIONS**

A new AED (Automatic External Defibrillator) has been purchased for the junior high building. In the past, we have purchased these devices with a grant from the Illinois Department of Public Health. The Illinois Department of Public Health has informed us that the funds are not available at this time. The grant will be processed as soon as funds are restored by the State of

Illinois. Member Peters asked if staff members are being updated in their CPR/AED training and that the personnel list located on the AED cabinets need to be updated. Mr. Trickett assured Member Peters that certain staff members are on a two year rotation for training. Superintendent Trickett and Mrs. Schnable attended the City Council Meeting Monday, May 13, 2011. Superintendent Bertrand and Superintendent Trickett presented the City Council with a proposal on impact fees for North Star Trust and Marengo Development Annexation Agreement. The City Council annexed the property and accepted the Marengo area school districts' proposal. The 79<sup>th</sup> Joint Annual Conference will be offered starting November 18, 2011, starting with the Seven Friday Workshops presented by IASB. IASB has provided each Board Member with a Master School Board Member Activities Summary 2010-11.

**PRESIDENT'S REPORT**

None.

**PRINCIPAL'S REPORT**

None.

**SUPERINTENDENT'S REPORT**

Superintendent Trickett, Principal Conkling and maintenance staff members attended the Tri-Annual Asbestos Inspection and training on June 15, 2011. An inspection of the building was conducted, pointing out areas where asbestos was present. These areas of concern will be brought to the attention of any contractors conducting work in the building. Mr. Trickett would like to digitize our Asbestos Plan and related reports for easier access in the future. Superintendent Trickett plans to preview the digitized product before recommending the purchase of any digitizing services. The cost will be approximately \$1,300 with an additional fee for Tri-Annual Inspection Reports digitized. Mr. Trickett and Mr. Fadden will have the first walk through for the construction of the roof replacement next week. Superintendent Trickett would like the Board to approve to have the boiler and bleacher inspections conducted. Mr. Trickett has spoken with the Riley Township Road Commissioner, Dave Diamond, about patching the areas of greatest need in the driveway entrance just north of the school sign, and other areas as determined necessary in the Riley School parking lot. Mr. Diamond will take a look at the parking lot and playground area and make his recommendations. President Behnke would like to include a price for patching needed areas as well as seal coating. The Board would like the entire blacktop area to be considered for repairs and seal coating.

**DISCUSSION ITEMS**

The Joint Annual Conference "Lighting the Way" will be held November 18, 19, & 20, 2011. Superintendent Trickett and President Behnke encourage any Board Member interested, to

attend. Past members have attended and found the seminars and round table discussions to be very informative. Member Haeflinger would like to attend.

**OLD BUSINESS**

None.

**NEW BUSINESS**

Member Schnable made a motion to approve the Board of Education Members and Superintendent to attend the Joint Annual Conference “Lighting the Way” November 18, 19, & 20, 2011. Member Northcutt seconded the motion which carried unanimously.

Member Schnable made a motion to approve adoption of The Prevailing Wage Rates Ordinance for fiscal year 2012. Member Mitchell seconded the motion which carried unanimously.

Member Aubry made a motion to approve Collective Liability Insurance Cooperative (CLIC) annual premium for Property & Casualty & Student Accident Program of \$28,318 and Workers’ Compensation for \$18,628 for Fiscal Year 2012. Member Schnable seconded the motion which carried on a roll call vote as follows:

- |                         |                        |
|-------------------------|------------------------|
| Member Haeflinger – AYE | Member Northcutt – AYE |
| Member Behnke – AYE     | Member Mitchell – AYE  |
| Member Aubry – AYE      | Member Schnable – AYE  |
| Member Peters – AYE     |                        |

Superintendent Trickett explained that, upon completion of the new junior high building project, the Capital Project Fund is to be closed.

Member Schnable made a motion to approve resolution to transfer \$8,411.22 and interest from the Capital Project Fund to the Operations and Maintenance Fund as part of fund balances remaining from the Junior High Annex construction project completed in 2010-11. Member Aubry seconded the motion which carried on a roll call vote as follows:

- |                         |                     |
|-------------------------|---------------------|
| Member Northcutt – AYE  | Member Behnke – AYE |
| Member Mitchell – AYE   | Member Aubry – AYE  |
| Member Schnable – AYE   | Member Peters – AYE |
| Member Haeflinger – AYE |                     |

Member Northcutt made a motion to authorize Superintendent Trickett to procure quotes for sealing of blacktop surface area inclusive of parking lots and playground. Member Aubry seconded the motion which carried unanimously.

Riley School is able to save a considerable amount of revenue by sharing a speech-language pathologist for three days a week with District 165 and a school psychologist at one day a week with District 154.

Member Schnable made a motion to approve employment services of a speech-language pathologist for three days per week from District 165 and employment services of a school psychologist for one day per week from District 154. Member Aubry seconded the motion which carried unanimously.

Member Mitchell made a motion to declare Fiscal Year 2012 Tentative Budget on public display from July 11<sup>th</sup>, 2011 – August 17, 2011, and post Public Notice of Public Hearing on said budget for August 17, 2011, at 7:00 PM in the library at Riley CCSD 18, 9406 Riley Road, Marengo, IL 60152. Member Northcutt seconded the motion which carried unanimously.

Member Schnable made a motion to adjourn for Executive Session at 7:29 PM for the purpose of Negotiations and Personnel. Member Aubry seconded the motion which carried unanimously.

The regular School Board Meeting resumed at 8:19 PM.

President Behnke would like to thank the members of the Riley Board's negotiation team for the ratification of the 3 year teachers' agreement.

Member Schnable made a motion to ratify the Professional Agreement between Riley Education Association and The Board of Education. Member Aubry seconded the motion which carried on a roll call vote as follows:

Member Behnke – AYE  
Member Aubry – AYE  
Member Peters – AYE  
Member Northcutt – AYE

Member Mitchell – AYE  
Member Schnable – AYE  
Member Haeflinger – AYE

Member Aubry made a motion to hire physical therapist, Mrs. Kelly Haeflinger for one half day per week for the 2011-12 school year. Member Schnable seconded the motion which carried unanimously.

Member Mitchell made a motion to hire Ms. Carole Cukla as the Athletic Director for the 2011-12 school year. Member Peters seconded the motion which carried unanimously.

Member Aubry made a motion to hire Ms. Danielle Melka as a part-time special education teacher for the 2011-12 school year. Member Northcutt seconded the motion which carried unanimously.

Member Aubry made a motion to hire Ms. Carole Cukla as a part-time health and physical education teacher; and to employ her for the remainder of the school day as a permanent substitute teacher. Member Schnable seconded the motion which carried unanimously.

Member Mitchell made a motion for a 2% cost of living increase for Extra Support Personnel for the 2011-12 school year. Member Peters seconded the motion which carried on a roll call vote as follows:

Member Mitchell – AYE  
Member Schnable – PRESENT  
Member Haeflinger – AYE  
Member Behnke – AYE

Member Aubry – AYE  
Member Peters – AYE  
Member Northcutt – AYE

There was a brief discussion of health insurance benefits for extra support personnel. This will continue at the July 20, 2011, Board of Education meeting.

Member Peters made a motion to authorize a cost of living and merit increase of 2.3% for Principal Christine Conkling. Member Northcutt seconded the motion which carried on a roll call vote as follows:

Member Aubry – AYE  
Member Peters – AYE  
Member Northcutt – AYE  
Member Mitchell – AYE

Member Schnable – AYE  
Member Haeflinger – AYE  
Member Behnke – AYE

A motion was proposed to hire Superintendent Trickett for 2011-12 at the salary paid in 2010-11. Mr. Trickett cannot accept this proposal, stating the number of days he can legally work for the District has been reduced from 120 days to 100 days by the State of Illinois.

Member Peters made a motion to hire Interim-Superintendent Trickett at the same daily pay rate for the 2011-12 school year. Member Schnable seconded the motion which carried on a roll call vote as follows:

Member Schnable – AYE  
Member Haeflinger – AYE  
Member Behnke – AYE  
Member Aubry – AYE

Member Peters – AYE  
Member Northcutt – AYE  
Member Mitchell – AYE

Our next Board of Education meeting will be July 20, 2011, at 6:00 PM.

Member Schnable made a motion to adjourn at 8:36 PM. Member Aubry seconded the motion which carried unanimously.

Respectfully submitted,

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Mr. Jay Behnke – President

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Mrs. Anita Mitchell – Secretary