

RILEY COMMUNITY CONSOLIDATED SCHOOL
District 18
9406 Riley road
Marengo, IL 60152

Wednesday, October 15, 2008
7:00 PM

MINUTES OF THE REGULAR SCHOOL BOARD MEETING

School Board Members Proberts, Wardzala, Schnable, Mitchell, Behnke, and Olsen answered roll call at 7:00 PM. Member Peters was not present. Members of the public in attendance were Mrs. Wojcik, Mr. & Mrs. Tucker, Danielle Tucker, Mr. & Mrs. Baumann, Justin Baumann, and Mr. Wardzala. Also in attendance were Mrs. Conkling, Mrs. Schnable, Mrs. Rooney, and Mr. Trickett.

Those in attendance stood for the Pledge of Allegiance.

There were no Freedom of Information Act requests.

Member Mitchell questioned some unfamiliar names on payroll and bills payable. Member Mitchell also questioned a payment to Hillmann Pediatric Therapy. Hillmann Pediatric Therapy is the company we contract for our speech/language therapist. Member Wardzala directed questions on the Financial Statement to Mrs. Schnable in regard to the budget years in Mrs. Schnable's accounting program, Board Salaries on the expense report which is the Treasurer's salary and the addition of the site and construction fund in the budget. Mr. Trickett commented that the budget years were an oversight, the Board of Education pays the Treasurer, and because the Board expressed an interest to eliminate the mobile units required that funds were budgeted in the site and construction fund to accommodate such consideration.

Member Mitchell made a motion to approve the Consent Agenda as presented. Member Wardzala seconded the motion which carried on a roll call vote as follows:

Member Proberts – AYE
Member Schanable – AYE
Member Behnke – AYE

Member Wardzala – AYE
Member Mitchell – AYE
Member Olsen – AYE

PUBLIC INPUT

There was no public input.

COMMUNICATIONS

Mr. Trickett sent a letter updating and listing the completion of “other areas of concern” to the Regional Office of Education of McHenry County regarding Life Safety Inspection. Riley is in the process of purchasing a metal cabinet to house all the combustible materials in the boiler room. The election kits were received from Illinois Association of School Boards for the 2009 board elections. The Department of Planning and Development sent a notification regarding a proposed subdivision site in Coral Township. Illinois Association of School Boards also sent information on subscribing to the Illinois Election Code. Mr. Trickett informed the Board that an alarm will be installed on the freezer to avoid food loss due to any power outages in the future. The McHenry County Health Department would also like a florescent light installed in the freezer replacing the existing light.

PRINCIPAL’S REPORT

Mrs. Conkling reported that all committees are working hard. The School Improvement Committee has sent a survey to all staff for their thoughts of improvement. The Response to Intervention Committee will be meeting November 5, 2008 to decide on a universal assessment tool that will work best and works with in our budget. The deadline for the Response to Intervention plan is due January 1, 2009 but our goal is to have a final product by December 1, 2008. The MASEF dinner is November 7, 2008. Riley School will be donating baskets. Riley will receive over \$5,000.00 from last years MASEF dinner. The teachers will also send in there suggestions as to how this money can be put to good use. The Red Ribbon Committee is working on a movie night for the elementary students on November 21st, or December 5th. The junior high has a dance on November 14, 2008 which gives them an activity during the Red Ribbon awareness program. Our volleyball and soccer season have ended with a very successful season for both. Our 8th grade girls’ volleyball team won their conference and the tournament at Westminster Christian. Our boys’ basketball season is already underway. Mrs. Conkling has already completed several evaluations starting with the non-tenured staff.

SUPERINTENDENT’S REPORT

Mr. Trickett commented on how hard Mrs. Conkling was working at organizing and forming committees to meet the numerous development of state mandated plans. Riley School is scheduled for an extensive three year Compliance Evaluation by the State of Illinois in January on curriculum and personnel certification. Carlson Roofing was back to patch areas suspected of leaking in the junior high and kindergarten room. Flashing on the north end of the building over the art room and kindergarten room was replaced. The bleachers have been inspected and brought up to specifications. The regulator on the boiler will be replaced for \$1,700. Marengo Well has also completed a water sample test this week. Due to the high iron content in our water maintenance was done on the filtration system. The tanks will eventually have to be relined in the next two – three years. Every twelve years this system should be relined for approximately \$6,000. We will do a self test to see if this unit is filtering the iron out sometime during the next few months by shutting it down for about three weeks. The original system cost approximately \$12,000 and a new system would be

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around \$20,000. The Marengo Fire Department and the Regional Office of Education commented favorably during their inspection on the installation of new crash bars and updating the locking mechanisms on all of our doors. The re-keying of the building came in under what was originally quoted by almost \$2,000.

The September Viking Award was presented to Danielle Tucker and Justin Baumann. Congratulations to Danielle and Justin for being outstanding Riley Students.

OLD BUSINESS

Mr. Trickett presented the ‘School and Non-school Use of Buildings and Grounds’ document consisting of guidelines and procedures for approval. He commented that Mrs. Mitchell provided some insightful feedback for incorporation into the document. There was a discussion on building keys, who they will be issued to, and what it will cost if the school needs to be re-keyed if one is lost. All keys have been logged and anyone that is not a staff member has to sign a release and is expected to return the key when they are finished. The office staff will follow up to see that keys are given back on time.

Member Olsen made a motion to approve the Riley CCSD 18 conditions for School/Non-School Use of Building and Grounds Rules and Regulations, effective 2008/09. Member Behnke seconded the motion which carried on a roll call vote as follows:

Member Schnable – AYE
Member Behnke – AYE
Member Proberts – AYE

Member Mitchell – AYE
Member Olsen – AYE
Member Wardzala – AYE

NEW BUSINESS

Member Behnke made a motion to approve Records Disposal Certificate Application #1 under District Application #08:295 and approve Accurate Document Destruction, Inc. quote of \$400.00 for record destruction. Member Wardzala seconded the motion which carried on a roll call vote as follows:

Member Mitchell – AYE
Member Olsen – AYE
Member Wardzala – AYE

Member Behnke – AYE
Member Proberts – AYE
Member Schnable – AYE

Member Olsen asked if background checks were done on employees not on staff. All new employees are required to have a background check and fingerprinted.

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Member Behnke made a motion to approve hiring boys' basketball coaches for 2008/09 as listed: Bruce Piper (8th grade), Mark Corbin (7th grade), and Mike Halwix (6th grade). Member Olsen seconded the motion which carried on a roll call vote as follows:

Member Olsen – AYE
Member Wardzala – AYE
Member Mitchell – AYE

Member Proberts – AYE
Member Schnable – AYE
Member Behnke – AYE

Member Wardzala made a motion to authorize Superintendent Trickett to prepare the 2008 Tax Levy for final authorization on December 17, 2008. Member Proberts seconded the motion which carried unanimously.

The District Report Card is required to be approved by the Board for distribution by October 31, 2008. The District Report Card will be posted on the Riley School Web-site.

Member Wardzala made a motion to approve Riley CCSD 18 2008 District Report Card. Member Proberts seconded the motion which carried unanimously.

The State requires school districts to list all students with in 1 ½ miles from school to be listed if they are considered as hazardous for pedestrians attempting to walk to school.

Member Mitchell made a motion to approve addresses considered as hazardous for pedestrians attempting to walk to school within 1 ½ miles of Riley CCSD 18. Member Olsen seconded the motion which carried unanimously.

Superintendent Trickett explained to the Board of Education that the 8th grade classes in past years have had digital memories presented at the 8th grade graduation. Development of this has been by a staff volunteer. The project has become quite extensive and requires many hours of preparation along with supervision and guidance of students and their contributions. This position was not presented in the 2008/09 contract negotiations, however, was presented to the committee established by the contract for review of positions. Mr. Trickett suggested if the Board wants this presentation as part of the graduation ceremony this year, he would like to recommend that a stipend be approved for this year of \$707.00. Many Board Members would like outside sources to give Riley School quotes on preparing digital memories or in the future abolish it. Mr. Trickett felt there is not sufficient time to obtain quotes for this year. He recommended the Board authorize the stipend for one year to be evaluated at the end of this year regarding future development. Suggestion was made to consider an 8th grade fee at the time of registration to cover some of the cost of this activity.

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Member Behnke made a motion to approve the stipend of \$707.00 for Digital Memory Production for the 2008/09 school year. Member Mitchell seconded the motion which carried on a roll call vote as follows:

Member Proberts – AYE
Member Schnable – AYE
Member Behnke – AYE

Member Wardzala – AYE
Member Mitchell – AYE
Member Olsen – AYE

Member Behnke made a motion to enter Closed Session at 8:00 PM for the discussion of personnel and litigation. Member Proberts seconded the motion which carried unanimously.

Member Behnke made a motion to adjourn at 8:31 PM. Member Mitchell seconded the motion which carried unanimously.

Respectfully submitted,

Barbara Rooney, Riley School Secretary

Mr. Kurt Schnable – President

Mrs. Anita Mitchell - Secretary