

RILEY COMMUNITY CONSOLIDATED SCHOOL
District 18
9406 Riley Road
Marengo, IL 60152

Wednesday, May 19, 2010
7:00 PM

MINUTES OF THE REGULAR SCHOOL BOARD MEETING

School Board Members Peters, Proberts, Northcutt, Behnke, Mitchell, Aubry, and Schnable answered roll call at 7:00 PM. Members of the public in attendance were Mrs. Wojcik, Mrs. Haeflinger, Mrs. Wiedmaier, Mr. & Mrs. Millard, Mrs. King, Samantha Rowland and Jimmy & Alison King. Also in attendance were Mrs. Schnable, Mrs. Rooney, Mrs. Conkling and Mr. Trickett.

Superintendent Trickett would like to add item: 'F: Building Project' to Discussion Items.

There were three Freedom of Information requests. Mr. Bruce Peleschak's second request of the month for itemization of all payouts for the months of January and February, 2010 and Sheet Metal Workers L.U. #265 requesting names of contractors for sheet metal work on new construction and other completed work. There were a few questions on the April Financial Report and Bills Payable for April 2010 from Member Mitchell which were clarified by Mrs. Schnable. Member Peters noted that the 'heading' of the Special Meeting minutes should read "MINUTES OF THE SPECIAL SCHOOL BOARD MEETING" instead of "MINUTES OF THE REGULAR SCHOOL BOARD MEETING" and in the second to last paragraph the word 'show' should be 'shown'. Superintendent Trickett would like tentative approval for the Riley CCSD 18 athletic director to conduct summer programs pending interest and staff availability for boys' and girls' basketball and co-ed volleyball. These programs will be scheduled around the availability of the gym, which will be used as a holding area for furniture to be used in the new building and yearly floor maintenance. Mr. Trickett recommends approval of registration fees as presented for 2010-2011 school year.

Member Peters made a motion to approve the Consent Agenda as amended. Member Proberts seconded the motion which carried unanimously.

VIKING AWARD

The April Viking Awards were presented to Samantha Rowland and Alex Green, both eighth grade students, by Principal Conkling and Board President Behnke. Congratulations to these outstanding students, keep up the good work.

PUBLIC INPUT

There was no public input.

COMMUNICATIONS

Enrollment projections for 2010-2011 are approximately 295 students. Projected kindergarten enrollment is at 28 to date. The following class recommendations are as follows: First, second, third, and fourth grades - two sections; fifth grade - one section; sixth and seventh grades - two sections and eighth grade - one section. Eder, Casella & Company will be conducting our audit August 23, 2010 for the fiscal year 2010. The office personnel have been working on procedures to facilitate recommendations by Eder, Casella & Company with reference to registration and lunch revenue. A letter has been sent to Eder, Casella & Company implementing guidelines, procedures, and job descriptions to address the lack of segregation of duties over the lunch receipts, deposits, and payroll reporting. McHenry County has provided Riley School with tax information showing tax breakdowns by category and by area. Our equalized assessed value has decreased because of the present

economy. Early tax money has been received and a chart showing the 2010 distribution dates for 2009 taxes was provided by William W. LeFew, Treasurer of McHenry County. Powerline/Pipeline sent their quarterly newsletter. Member Peters asked if Energy Alliance provided us with gas. Mr. Trickett confirmed that Energy Alliance is part of the consortium that provides both electric and gas for Riley. Mr. Stimes has submitted his Mid-Northern Conference schedule for the 2010-11 sports season. Mr. Stimes is also willing to be the Athletic Director for the 2010-11 season. Mr. Peters would like to recognize Mr. Stimes for all of his time and dedication over his 25 years at Riley School. The "Notice of Procedure for Requesting Records" has been posted on the web-site. SEDOM sent Riley School their 2008/09 Illinois Special Education Profile with Background Information, Student Performance, Educational Environment, and State Performance Plan along with their SEDOM Board Briefs. Member Proberts is not receiving information from SEDOM and would like someone to check into this. All teaching staff received a memo on the budget information process for fiscal year 2011. The Alliance Legislative Report was provided for the Board of Education's review. IASB also provided the Board of Education with newly approved by-laws which were discussed at the last dinner meeting a few of our Board Members attended.

PRINCIPAL'S REPORT

The eighth grade students had a successful Springfield trip. The Lincoln Gift Shop personally called the school thanking us for coming to Springfield and commented on how well behaved our students were. Graduation is set for Tuesday, May 25, 2010, in the MCHS auditorium at 7:00 PM. President Behnke will be there to hand out diplomas. Our last concert of the year was wonderful as usual, despite the absence of all but two of our percussionists. The junior high teachers have received their classroom assignments in the new building. The cleaning crew will be working out the summer cleaning schedule. We hope to but a fresh coat of paint on all the old junior high classrooms giving everyone a nice clean start for the year. Our insurance company will be conducting a safety seminar for the summer cleaning. The local Girl Scout troop, for a community project, reconstructed our flower bed on the south side of the main building. They also conducted a diaper drive for the food pantry in town. RPA provided Riley School with another wonderful assembly entertaining the entire school with Latin American folk music. This was a great company and we would like to hire them again for future assemblies. Marengo Community High School will be sending a reading consultant to test the incoming freshman to help identify students with needs.

SUPERINTENDENT'S REPORT

The first item is a summary from Bradley and Bradley of financial deductions and additions to the new building project. The addition to the existing septic system has been approved and will start construction next week. McHenry County is requesting that a water meter be installed. Mr. Knobloch will be installing the meter which will require the water supply to be shut down for a period of time. The electric and wiring for a telephone system has been installed in the new building but a decision for telephone service needs to be made. It is estimated that a telephone system can be installed anywhere from \$800 to \$1,600. The LCD projectors have been purchased with the proceeds from MASEF, however, the brackets and installation will need to be purchased for approximately \$1,000. It has been decided to purchase counter tops for computers at Menards, Home Depot, or Lowes and install them ourselves, to save on some expenses. We will need quotes on cameras/security system for the new building. Member Schnable gave a ball park figure of \$8,000 for a good system of 8 cameras. Lecterns (5) will also need to be purchased for the new classrooms for approximately \$250 each and tack strips for each room on the bare wall. Superintendent Trickett is asking the Board to make a decision on furniture. A sample of the new student desks and chairs has been provided for the Board to preview. Superintendent Trickett has provided the Board with three different quotes for new furniture for the new building. Mr. Trickett also provided the Board with three different scenarios. The Board also needs to decide if we are to use existing classroom furniture for the elementary classrooms or purchase used equipment from a school district in Geneva. It is the consensus of the Board that new furniture be purchased for the new building. The budget will provide for 160 desks and chairs. The Board would like Mr. Trickett to inquire on the used furniture for elementary grades and for teachers' desks.

DISCUSSION ITEMS

It has been decided that there will be an Open House on August 19, 2010 at 6:00 PM in the new building. It is suggested that we have some type of refreshments. If the septic goes as planned the new building should be complete by the second week of June.

OLD BUSINESS

Superintendent Trickett reiterated that the software purchased to comply with the auditors requests for the "Activity Account" has been implemented. Mr. Trickett would like to winterize two of the mobiles; and use one of them for storage. The third mobile, presently the fourth grade classroom, will be used by staff.

NEW BUSINESS

Member Schnable made a motion to approve the amended 2009-10 school calendar and approve end of year calendar for 2009-10 year. Member Aubry seconded the motion which carried unanimously.

Member Schnable made a motion to approve authorization for administration to prepare and submit all required Federal and State Grants and ISBE Annual Reports for Fiscal Year 2011. Member Peters seconded the motion which carried unanimously.

Member Schnable made a motion to approve the 8th grade Algebra program for Riley CCSD 18 for 2010-2011 school year. Member Mitchell seconded the motion which carried unanimously.

Member Northcutt made a motion to approve renewal of membership in the Illinois Association of School Boards for FY 2011. Member Schnable seconded the motion which carried unanimously.

Member Mitchell made a motion to give authorization to Superintendent Trickett to accept a quote for new desks and chairs not exceeding 160 sets. Member Proberts seconded the motion which carried unanimously.

Member Mitchell made a motion to adjourn for Executive Session at 8:12 PM for the purpose of negotiations and personnel. Member Aubry seconded the motion which carried unanimously.

The regular School Board Meeting resumed at 8:55 PM.

President Behnke would like to thank Mr. Warren, representative of the Riley Education Association, for his offer of a one year extension to the current contract, but the Board has declined the offer at this time.

Member Northcutt would like to know the progress of the Superintendent search. Superintendent Trickett suggested to the Board that the Board needs to decide if they want to continue as we have or if the Board would like to make a change soon. These opinions should be conveyed to the committee. Mr. Trickett would like some direction within the next month.

There were no comments from Board Members.

The next Board of Education meeting will be June 16, 2010.

Member Schnable made a motion to adjourn at 9:06 PM. Member Aubry seconded the motion which carried unanimously.

Respectfully submitted,

Barbara Rooney, Riley School Secretary

Mr. Jay Behnke – President

Mrs. Anita Mitchell - Secretary